



AMD.10.0042

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING  
AND GENERAL SERVICES  
P.O. BOX 119, HONOLULU, HAWAII 96810-0119

November 8, 2010

COMPTROLLER'S MEMORANDUM 2010-34

TO: Heads of Departments

FROM: Russ K. Saito, State Comptroller

A handwritten signature in cursive script, reading "Russ K. Saito".

SUBJECT: Gasoline/Diesel Fueling and Gas Credit Card Services Statewide

State Procurement Office (SPO) Price List Number 07-20 expires November 30, 2010. Effective December 1, 2010 the issuance of the new State Procurement Office (SPO) Price List Contract No. 11-05 for gasoline/diesel fueling and gas credit card services statewide allows agencies to purchase unleaded gasoline/diesel fuel at a substantial cost savings. The fleet card system also provides monthly reports on fuel purchases for each vehicle.

Each agency is responsible for monitoring and controlling the quantity and grade of gasoline purchased. By policy, ALL STATE OF HAWAII vehicles must purchase only the recommended octane grade fuel. The majority of vehicles manufactured today run on regular octane 87-grade. Purchases of premium 92-grade or mid 89-grade gasoline are strictly prohibited unless justified and pre-approved by this office.

If there are any questions, please call Brian Saito of the Automotive Management Division at 586-0343.

c: State Procurement Office  
DAGS, Pre-Audit